**Minutes of PTFA meeting 17 4 18**  
  
Apologies : Sharon Crone, Karen Hudosn. Keeley Duffy, Nicola Grice, Christine , Jackie,   
  
Last meeting in Toddler group - fashion show organisation - was successful.  
  
Nicola Grice, resigned from position. Vanessa Glew, is happy to continue interim and appoint a new secretary in October.  
  
Events Fundraising:   
Mother's Day  
Fashion show  
Easter bingo  
  
**Disco next week. -** To continue as unable to find new date:

Alison sort dj and games  
Remind parents and children of the disco date text and email.   
Vanessa to source the sweets and drinks. Possibly choc ices etc.   
Nicola to sign a cheque- Karen for float   
Vanessa to have float from school for sweets   
Lucky dips could be option with coloured glow sticks to buy

Karen to sort letter and check ok to attend  
  
Consider for future which one is better - bingo  or perhaps beetle drive  
  
**Event**  
  
19 th May  
  
Disappointed tickets sales, new letter - Anita Berry

Canvas all parents - speaking to groups to see if can get a table  
Try and encourage tickets sales  
Raffle tickets week before  
Letters dropped locally  
Till - Debbie  
Glasses Tesco Chorley - AM to check if Booths will do for free  
Dishwasher runs - ask for some help  
Fridge - mr Boucher to help fridge move and possible chairs from church  
Margaret Hearn - black table cloths - Anita Berry to email  
Karen - ask about which church -Chairs table from church- check Karen and ask   
Napkins - Anita   
Flowers - alison to sort - provide number of tables nearer time.   
Amazon possible for tea light - Alison to find out and check batteries from last time?  
<https://www.amazon.co.uk/dp/B0056BCNEY/ref=asc_df_B0056BCNEY51752337/?tag=googshopuk-21&creative=22122&creativeASIN=B0056BCNEY&linkCode=df0&hvadid=256291657145&hvpos=1o3&hvnetw=g&hvrand=14913642261898496171&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9046534&hvtargid=pla-421829372144>

( 24 for £2.09)  
Address - need envelopes and Paula to sticker up £5 a go.   
  
Many many auction items and good raffle.Thanks to Christine, Mrs Sharp.  
  
Wayne Jackson is able to come and do the auction  
Jobs needed : washing glasses -   
Table cloths need table cloths and washing   
Set up Friday from 1.15 onwards ( Need to check with the Ark and Rugby tots - could they go outside?)  
License - Alison drinks and events one. Complete online - check Karen  
72 wine glasses 48 champagne glasses + 72 hi ball glasses 72 pint - Alison to enquire with BOOTHS  
Gin and fever tree bottles - how much and discount - Alison to source  
Vodka - Alison to source  
Bags of ice   
Ask Jill to keep her fridge empty Friday if possible  
Fridge top counter fridge   
  
Pushing tickets sales - key priority   
Paula drinks price list - laminated copies on tables - photo passed  
Chris Naylor - end of April  ready for print. Anita to sort  
  
Collecting money from donations - pay band etc.  
Collecting Karen - collection and how to count money   
  
Newsletter match funding from banks for spring fair   
Check out bouncy castles

New ideas needed.

Tight deadline for organising the summer fair - will need to start at next meeting THURSDAY 23rd MAY 7.00. Anita to pass to others on face book  page.

Thank you to all involved in the preparation of the event.