



PTFA AGM November 6th 2018

Minutes

Agenda

1. Welcome & Thank You
2. Attendance – Karen Hudson, Anita Berry, Tasha Leach, Vivienne Kennedy, Emma Hughes, Gavin Hughes, Emily Ashworth, Jackie Vincent
3. Apologies – Nic Grice, Christine Swarbrick, Lyndsey Winkleman-Ruff, Catherine Porter, Danielle Davidson, Vanessa Glew, Keely Duffy, Helen Boucher, Louise Ashcroft, Katy Weller, Hayley McGrath.
4. Confirmation of previous AGM Minutes – Confirmed and proposed by Mrs Hudson & Mrs Vincent
5. Topics to be discussed from previous minutes - None
6. Treasurers Annual Report – Comprehensive and detailed spending and fundraising orally discussed. Written report to follow. Planned for audit by an independent member – Mrs Paula Swarbrick (accountant) happy to conduct audit.
7. Constitution – Read and agreed by all members. Will be added to website, resigned as agreed.
8. Election of Committee Members
Chair – Tasha Leach. Nominated by Mrs Hudson, Seconded by Mrs Vincent.
Vice Chair – to be confirmed at a later meeting.
Treasurer – Mrs Hudson will continue for another year – happy to continue. Proposed by Mrs Vincent, Seconded by Mrs Berry.
Secretary – Vanessa Glew happy to become. Proposed by Mrs Hudson, Seconded by Mrs Vincent.
Committee Members –
Members as listed: Christine Swarbrick, Vanessa Glew, Karen Hudson, Helen Boucher, Louise Ashcroft, Anita Berry, Jackie Vincent, Keely Duffy, Catherine Porter, Danielle Davidson, Lyndsey Winkleman-Ruff, Katy Weller, Natasha Leach, Hayley McGrath. Vivienne Kennedy, Emily Ashworth, Gavin Hughes, Emma Hughes to be added as committee members.
9. Date for next meetings:
Next AGM, October/November 2019,
PTFA Meeting: to follow, then Tuesday 15th January (Unless otherwise advertised)
AGM concluded & moved into general meeting.